

EEA GRANTS 2014-2021
PROGRAMME “EDUCATION”
PROGRAMME INDICATORS
Guidance document for the Beneficiaries
(Version 2021)

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Introduction

This document provides guidance for Programme output and outcome indicators for the EEA Grants 2014-2021. It is intended to support Project promoters and Project partners involved in the project implementation within the Programme Education.

The aim of this Guidance document is to ensure consistency in the methods of collection, calculation of the achievements, reporting and aggregation of data among all projects. In the case of indicators where data is to be collected through surveys, further guidance on the content of the surveys and suggested templates are provided to ensure a common approach.

Glossary

Programme Operator	Dům zahraniční spolupráce (DZS)
Project Promoter /Beneficiary	a Czech legal person; if the project is selected for grant award, the applicant becomes a beneficiary of an EEA grant. The beneficiary signs a grant agreement with DZS that has selected the project
Project Partner	a legal person actively involved in, and effectively contributing to the implementation of a project.
Beneficiary state	Czech Republic
Donor state	Iceland, Liechtenstein or Norway
ECVET (European Credit System for Vocational Education and Training)	a system that aims to facilitate the validation, recognition and accumulation of work-related skills and knowledge acquired during a stay in another country or in different situations. It should create a technical framework to describe qualifications in terms of units of learning outcomes, and it includes assessment, transfer, accumulation and recognition procedures.
Indicator	a quantitative or qualitative unit of measurement that specifies what is to be measured along a scale or a dimension. It should always be expressed in neutral terms: it should neither indicate the direction or change nor embed a target.
Participant	a person who takes part in project activity/mobility/traning (eg. pupil/student, teacher, staff member of Project promoter or Project partner)
Vocational education and training (VET)	education and training which aims to equip people with knowledge, know-how, skills and/or competences required in particular occupations or more broadly on the labour market (for the purpose of the EEA grants focusing on initial vocational education and training).

Part A – Programme indicators overview

Outcome 1 - Level of satisfaction with institutional cooperation

Definition:

‘Level of satisfaction’ reflects the extent to which educational institutions, which participated in an institutional cooperation project supported through the EEA grants 2014-2021, are content with the cooperation.

Source of verification:

Survey results

Unit of measurement:

Individual responses on the 1-5 scale can be collectively interpreted as follows:

No satisfaction	Low level of satisfaction	Medium level of satisfaction	High level of satisfaction	Very high level of satisfaction
1	2	3	4	5

Who collects the data:

Programme Operator (Dům zahraniční spolupráce)

Data collection and analysis:

The Programme Operator sends a link of an on-line survey questionnaire to the contact person of the Project Promoter who distributes the link among all Project Partners. Each institution involved in the project submits only one answer on behalf of the whole team that participated in the activities. The analysis is done based on the responses submitted by the representatives of the participating institutions.

Frequency of reporting:

The relevant persons shall fill in and submit the questionnaire at the end of the project.

Outcome 1 - Number of institutions which apply new methods for democracy and citizenship education

Definition:

Educational institutions at all levels of education which apply new methods for democracy and citizenship education thanks to the EEA Grants 2014-2021 support.

The institution applies a new method when its staff integrate the methodology which was not previously used at this institution.

Source of verification:

Project Promoter's records (e.g. record in a class register book proving that the new method was used during lessons)

Monitoring of a sample of projects

Unit of measurement:

Number

Who collects the data:

Project Promoter (the beneficiary)

Data collection and analysis:

The Project Promoter, based on the proof of the new methods' application, collects the data on a number of educational institutions that apply new methods for democracy and citizenship education as a result of the undertaken institutional cooperation project.

The originals or certified copies of supporting documents (institutions' records of implementing/testing new methods) are to be provided only on request or during the project's monitoring.

Frequency of reporting:

The Project Promoter reports this indicator in the interim and final project reports.

Outcome 1 - Number of institutions which apply new methods for inclusive education (including Roma inclusion)

Definition:

Educational institutions at all levels of education which apply new methods for inclusive education (including Roma inclusion) thanks to the EEA Grants 2014-2021 support.

The institution applies a new method when its staff integrate the methodology which was not previously used at this institution.

Source of verification:

Project Promoter's records (e.g. record in a class register book proving that the new methodology was tested during lessons)

Monitoring of a sample of projects

Unit of measurement:

Number

Who collects the data:

Project Promoter (the beneficiary)

Data collection and analysis:

The Project Promoter, based on the proof of the new methods' application, collects the data on a number of educational institutions that apply new methods for inclusive education (including Roma inclusion) as a result of the undertaken institutional cooperation project.

The originals or certified copies of supporting documents (source of verification) are to be provided only on request or during the project's monitoring.

Frequency of reporting:

The Project Promoter reports this indicator in the interim and final project reports.

Outcome 1 - Number of intellectual outputs generated by institutional cooperation projects (joint curricula, learning resources, etc.)

Definition:

An output generated by the institution at any level of education with the EEA Grants 2014-2021 support.

Intellectual outputs are tangible deliverables of the project (such as curricula, pedagogical materials, open educational resources (OER), IT tools, analyses, studies, peer-learning methods, etc.). They have the potential for a long-term wider use.

Source of verification:

Project Promoter's records (in the paper version – books, materials, studies, papers, or in the electronic version – IT tools, electronic record of the intellectual outputs)

Unit of measurement:

Number

Who collects the data:

Project Promoter (the beneficiary)

Data collection and analysis:

The Project Promoter, on the basis of the created outputs, collects information on the number of intellectual outputs generated by the institutional cooperation between the Project promoter and the Project partner(s).

The Project Promoter submits the electronic version or the scan of produced intellectual outputs with the final project report.

Frequency of reporting:

The Project Promoter reports this indicator in the interim and final project reports.

Output 1.1 - Number of peer-learning activities carried out (workshops, seminars, round tables, etc.)

Definition:

A peer-learning activity (workshop, seminar, round table, training, etc.) carried out by the educational institution (Project promoter, Project partner(s)) with the support of the EEA Grants 2014-2021.

In case a workshop/training is carried out several times, each event is counted separately.

Peer-learning activities should be mutually beneficial and involve individuals' sharing of knowledge, ideas and experience. Their participants should disseminate what they have learnt at their institutions to ensure the activities' impact in terms of possible reform initiatives.

Source of verification:

Project Promoter's records (e.g. Certificate of Attendance, Attendance list, photos, programme of the activity, meeting minutes)

Unit of measurement:

Number

Who collects the data:

Programme Promoter (the beneficiary)

Data collection and analysis:

The Project Promoter collects information on the number of carried out peer-learning activities based on the proof of the activity's organisation.

The originals or certified copies of supporting documents (source of verification) are to be provided only on request or during the project's monitoring.

Frequency of reporting:

The Project Promoter reports this indicator in the interim and final project reports.

Output 1.1 - Number of people attending peer-learning activities

Definition:

A person who has attended the peer-learning activity (workshop, seminar, round table, training, etc.) that was carried out with the EEA Grants 2014-2021 support.

A single person, who attended several different peer-learning activities, should be counted in each time.

Source of verification:

Project Promoter's records (e.g. Attendance list, Certificate of Attendance)

Unit of measurement:

Number

Who collects the data:

Project Promoter (the beneficiary)

Data collection and analysis:

The Project Promoter, based on the data provided in the proof of attendance, collects information on the number of individuals who attended the peer-learning activity.

The originals or certified copies of supporting documents (source of verification) are to be provided only on request or during the project's monitoring.

Frequency of reporting:

The Project Promoter reports this indicator in the interim and final project reports.

Outcome 2 - Level of overall satisfaction with mobility period

Definition:

'Level of satisfaction' reflects the extent to which students in secondary and higher education, staff and other educational experts are content with their mobility period supported by the EEA Grants 2014-2021.

A single person, who undertook several different mobilities, should be counted in each time and should submit his/her final individual report for each mobility separately.

Source of verification:

Final individual report

Unit of measurement:

Individual responses on the 1-5 scale can be collectively interpreted as follows:

No satisfaction	Low level of satisfaction	Medium level of satisfaction	High level of satisfaction	Very high level of satisfaction
1	2	3	4	5

Who collects the data:

Programme Operator (Dům zahraniční spolupráce)

Data collection and analysis:

The Programme Operator develops an on-line standardised final individual report and sends a link to it to the contact person of the Project Promoter who provides it to all the mobility participants. The analysis is done based on the reports submitted by the mobility participants.

Frequency of reporting:

Each mobility participant submits his/her final individual report once the mobility is finished and no later than the final project report is submitted.

Outcome 2 - Share of students who declare improved skills and competences through mobility

Definition:

Percentage of students in secondary or higher education or PhD students, who participated in mobility between the Czech Republic and the donor states with the help of the EEA Grants 2014-2021 support, who declare improved skills and competences. The participants are those who completed the mobility (mobility for study or traineeship, class exchange, etc.).

Duration of the physical mobility should be at least five working days, excluding travel, to be considered as the mobility (in case of higher education students, the minimal duration is two weeks). For mobilities taking place on-line, the total combined duration of a set of activities should be at least 20 hours to be considered as mobility. Individual activities belonging to one exchange can be spread over several days.

A single person, who undertook several different mobilities, should be counted in each time and should submit his/her final individual report for each mobility separately.

Source of verification:

Final individual report

Unit of measurement:

Percentage

Who collects the data:

Programme Operator (Dům zahraniční spolupráce)

Data collection and analysis:

The Programme Operator develops an on-line standardised final individual report and sends a link to it to the contact person of the Project Promoter who provides it to all the mobility participants. The analysis is done based on the reports submitted by the mobility participants.

Frequency of reporting:

Each mobility participant submits his/her final individual report once the mobility is finished and no later than the final project report is submitted.

Outcome 2 - Share of mobile staff and educational experts who declare that they have acquired new knowledge through mobility

Definition:

Percentage of mobile staff and educational experts at all levels of education, who participated in mobility between the Czech Republic and the donor states with the help of the EEA Grants 2014-2021 support, and who declare that they have acquired new knowledge. The participants are those who completed the mobility (teaching, training, study visit, job shadowing, etc.).

Duration of the physical mobility should be at least three working days excluding travel to be considered as the mobility. For on-line exchanges, the total combined duration of a set of activities should be at least 8 hours to be considered as the mobility. Individual activities belonging to one exchange can be spread over several days.

A single person, who undertook several different mobilities, should be counted in each time and should submit his/her final individual report for each mobility separately.

Source of verification:

Final individual report

Unit of measurement:

Percentage

Who collects the data:

Programme Operator (Dům zahraniční spolupráce)

Data collection and analysis:

The Programme Operator develops an on-line standardised final individual report and sends a link to it to the contact person of the Project Promoter who provides it to all the mobility participants. The analysis is done based on the reports submitted by the mobility participants.

Frequency of reporting:

Each mobility participant submits his/her final individual report once the mobility is finished and no later than the final project report is submitted.



Outcome 2 - Number of ECTS credits received by the higher education students in mobility projects

Definition:

ECTS credits received by the higher education students in the mobility projects supported through the EEA Grants 2014-2021.

Source of verification:

Project Promoter's records (Transcript of records)

Unit of measurement:

Number

Who collects the data:

Project Promoter (the beneficiary)

Data collection and analysis:

The Project Promoter, based on the data provided in the students' Transcript of records, collects the information on the number of ECTS credits received by the higher education students in mobility.

The originals or certified copies of supporting documents (Transcript of records) are to be provided only on request or during the project's monitoring.

Frequency of reporting:

The Project Promoter reports this indicator in the interim and final project reports.

Output 2.1 - Number of students from the Beneficiary State participating in exchanges in secondary and higher education

Definition:

A student from the Czech Republic in secondary or higher education or a Ph.D. student who participated in mobility (exchange programmes) between the Czech Republic and one of the donor states (Iceland, Liechtenstein or Norway) supported through the EEA Grants 2014-2021. Participants are those who completed such programmes/activities.

For physical exchanges, the duration should be at least five consecutive working days without travel to be considered as an “exchange” while respecting the minimal and the maximal duration set for each mobility type.

For on-line exchanges, the total combined duration of a set of activities should be at least 20 hours to be considered as an “exchange”. Individual activities belonging to one exchange can be spread over several days.

A single person, who undertook several different mobilities, should be counted in each time and should submit his/her final individual report for each mobility separately.

Source of verification:

Project Promoter’s records (e.g. Certificate of Attendance, Transcript of records, Traineeship certificate)

Unit of measurement:

Number

Who collects the data:

Project Promoter (the beneficiary)

Data collection and analysis:

The Project Promoter collects information on the students from the Czech Republic involved in mobility and provides disaggregated data based on gender, receiving state and physical/on-line mobility format (supported by the source of verification documents) and also provides an educated guess on the number of the Roma participants (no supporting documents are required).

The originals or certified copies of supporting documents (source of verification) are to be provided only on request or during the project’s monitoring.

Frequency of reporting:

The Project Promoter reports this indicator in the interim and final project reports.

Output 2.1 – Number of students from the Donor States participating in exchanges in secondary and higher education

Definition:

A student from one of the donor states (Iceland, Liechtenstein or Norway) in secondary or higher education or a Ph.D. student who participated in mobility (exchange programmes) between the Czech Republic and one of the Donor States supported through the EEA Grants 2014-2021. Participants are those who completed such programmes/activities.

For physical exchanges, the duration should be at least five consecutive working days without travel to be considered as an “exchange” while respecting the minimal and the maximal duration set for each mobility type.

For on-line exchanges, the total combined duration of a set of activities should be at least 20 hours to be considered as an “exchange”. Individual activities belonging to one exchange can be spread over several days.

A single person, who undertook several different mobilities, should be counted in each time and should submit his/her final individual report for each mobility separately.

Source of verification:

Project Promoter’s records (e.g. Certificate of Attendance, Transcript of records, Traineeship certificate)

Unit of measurement:

Number

Who collects the data:

Project Promoter (the beneficiary)

Data collection and analysis:

The Project Promoter collects information on the students from the donor states involved in mobility and provides disaggregated data based on gender, receiving state and physical/on-line mobility format (supported by the source of verification documents).

The originals or certified copies of supporting documents (source of verification) are to be provided only on request or during the project’s monitoring.

Frequency of reporting:

The Project Promoter reports this indicator in the interim and final project reports.

Output 2.2 – Number of staff and educational experts from the Beneficiary State participating in exchanges

Definition:

An employee of the Project Promoter (Czech institution) who participated in mobility (exchange programmes) between the Czech Republic and one of the donor states (Iceland, Liechtenstein or Norway) supported through the EEA Grants 2014-2021. Participants are those who completed such mobility.

For physical exchanges, the duration should be at least three consecutive working days without travel to be considered as an “exchange”.

For on-line exchanges, the total combined duration of a set of activities should be at least 8 hours to be considered as an “exchange”. Individual activities belonging to one exchange can be spread over several days.

A single person, who undertook several different mobilities, should be counted in each time and should submit his/her final individual report for each mobility separately.

Source of verification:

Project Promoter’s records (Certificate of Attendance)

Unit of measurement:

Number

Who collects the data:

Project Promoter (the beneficiary)

Data collection and analysis:

The Project Promoter collects information on the Project Promoters’ staff members involved in mobility and provides disaggregated data based on gender, receiving state and physical/on-line mobility format (supported by the source of verification documents).

The originals or certified copies of supporting documents (source of verification) are to be provided only on request or during the project’s monitoring.

Frequency of reporting:

The Project Promoter reports this indicator in the interim and final project reports.

Output 2.2 – Number of staff and educational experts from the Donor States participating in exchanges

Definition:

An employee of the donor state (Iceland, Liechtenstein or Norway) partner institution who participated in mobility (exchange programmes) between the Czech Republic and one of the donor states supported through the EEA Grants 2014-2021. Participants are those who completed such programmes/activities.

For physical exchanges, the duration should be at least three consecutive working days without travel to be considered as an “exchange”.

For on-line exchanges, the total combined duration of a set of activities should be at least 8 hours to be considered as an “exchange”. Individual activities belonging to one exchange can be spread over several days.

A single person, who undertook several different mobilities, should be counted in each time and should submit his/her final individual report for each mobility separately.

Source of verification:

Project Promoter’s records (Certificate of Attendance)

Unit of measurement:

Number

Who collects the data:

Project Promoter (the beneficiary)

Data collection and analysis:

The Project Promoter collects information on the Project partners’ staff members involved in mobility and provides disaggregated data based on gender, receiving state and physical/on-line mobility format (supported by the source of verification documents).

The originals or certified copies of supporting documents (source of verification) are to be provided only on request or during the project’s monitoring.

Frequency of reporting:

The Project Promoter reports this indicator in the interim and final project reports.

Outcome 3 - Level of satisfaction with the partnerships and cooperation developed between VET institutions and companies

Definition:

'Level of satisfaction' reflects the extent to which the VET institutions and companies (from the Czech Republic and the donor states), which participated in a VET project supported through the EEA grants 2014-2021, are content with the partnerships and cooperation.

Source of verification:

Survey results

Unit of measurement:

Individual responses on a scale 1-5 can be collectively interpreted as follows:

No satisfaction	Low level of satisfaction	Medium level of satisfaction	High level of satisfaction	Very high level of satisfaction
1	2	3	4	5

Who collects the data:

Programme Operator (Dům zahraniční spolupráce)

Data collection and analysis:

The Programme Operator sends a link of an on-line survey questionnaire to the contact person of the Project Promoter who distributes the link among all Project Partners. Each institution involved in the project submits only one answer on behalf of the whole team that participated in the activities. The analysis is done based on the responses submitted by the representatives of the participating institutions.

Frequency of reporting:

The relevant persons shall submit the questionnaire at the end of the project.

Outcome 3 - Share of staff in participating VET institutions who declare improved skills and competences

Definition:

Percentage of the staff who participated in a VET study visit and who declare improved skills and competences.

A single person, who took part in several different study visits, should be counted under each undertaken study visit and should submit his/her final individual report for each study visit separately.

Source of verification:

Final individual reports

Unit of measurement:

Percentage

Who collects the data:

Programme Operator (Dům zahraniční spolupráce)

Data collection and analysis:

The Programme Operator develops a standardised on-line final individual report and sends a link to it to the contact person of the Project Promoter who provides it to the participants of the VET study visits. The analysis is done based on the final reports submitted by the participants.

Frequency of reporting:

Each participant submits the final individual report once his/her study visit is finished and no later than the final project report is submitted.

Outcome 3 - Share of company tutors who declare improved skills and competences

Definition:

Percentage of the company tutors who participated in a VET study visit and who declare improved skills and competences.

A single person, who took part in several different study visits, should be counted under each undertaken study visit and should submit his/her final individual report for each study visit separately.

Source of verification:

Final individual reports

Unit of measurement:

Percentage

Who collects the data:

Programme Operator (Dům zahraniční spolupráce)

Data collection and analysis:

The Programme Operator develops a standard final individual report and sends a link of on-line report to the contact person of the Project Promoter who provides it to participants of VET study visits. The analysis is done based on the reports submitted by the participants.

Frequency of reporting:

Each participant submits the final individual report once his/her study visit is finished and no later than the final project report is submitted.

Outcome 3 - Share of participating VET students who declare to be better aware of youth entrepreneurship opportunities

Definition:

Percentage of the VET students who participated in education or training activities focused on entrepreneurship through the EEA Grants 2014-2021 support and who declare better awareness of youth entrepreneurship opportunities.

Source of verification:

Survey results

Unit of measurement:

Percentage

Who collects the data:

Programme Operator (Dům zahraniční spolupráce)

Data collection and analysis:

The Programme Operator develops a standardised on-line survey and sends a link to it to the contact person of the Project Promoter who provides it to all students participating in education or training activities. The analysis is done based on the responses submitted by the participants.

Frequency of reporting:

Each participant submits his/her final individual report once all the education and training activities are finished and no later than the final project report is submitted.



Output 3.1 - Number of partnerships established following the ECVET requirements

Definition:

Partnerships established between the VET schools and the Czech/DS companies following the ECVET requirements with the EEA Grants 2014 – 2021 support.

Source of verification:

Project promoter's records (Memorandum of understanding, document that proves the creation of at least one unit of a learning outcome)

Unit of measurement:

Number

Who collects the data:

Project Promoter (the beneficiary)

Data collection and analysis:

The Project Promoter, based on the signed Memorandum of understanding or a similar document, collects information on the partnerships established between VET schools and companies.

The originals or certified copies of supporting documents (source of verification) are to be provided only on request or during the project's monitoring.

Frequency of reporting:

The Project Promoter reports this indicator in the final project reports.

Output 3.1 - Number of staff (VET teachers and tutors) from the Beneficiary State participating in study visits in VET

Definition:

An employee of the Czech entity (VET schools and companies) who participated in study visits in VET in one of the donor states with the support of the EEA Grants 2014-2021. Participants are those who completed the study visit.

For study visits, the duration should be between 3 and 5 working days without travel to be considered as such.

A single person, who took part in several different study visits, should be counted under each undertaken study visit and should submit his/her final individual report for each study visit separately.

Source of verification:

Project Promoter's records (Certificate of Attendance)

Unit of measurement:

Number

Who collects the data:

Project Promoter (the beneficiary)

Data collection and analysis:

The Project Promoter collects information on the Czech staff members involved in study visits in the donor states and provides disaggregated data based on gender, receiving state and physical/on-line mobility format (supported by the source of verification documents).

The originals or certified copies of supporting documents (source of verification) are to be provided only on request or during the project's monitoring.

Frequency of reporting:

The Project Promoter reports this indicator in the final project reports.

Output 3.1 - Number of staff (VET teachers and tutors) from the Donor States participating in study visits in VET

Definition:

An employee of the donor state entity who participated in a study visit in VET to the Czech Republic with the support of the EEA Grants 2014-2021. Participants are those who completed the study visit.

For study visits, the duration should be between 3-5 working days without travel to be considered as such.

A single person, who took part in several different study visits, should be counted under each undertaken study visit and should submit his/her final individual report for each study visit separately.

Source of verification:

Project Promoter's records (Certificate of Attendance),

Unit of measurement:

Number

Who collects the data:

Project Promoter (the beneficiary)

Data collection and analysis:

The Project Promoter collects information on the donor state staff members involved in study visits in the Czech Republic and provides disaggregated data based on gender, donor state and physical/on-line mobility format (supported by the source of verification documents).

The originals or certified copies of supporting documents (source of verification) are to be provided only on request or during the project's monitoring.

Frequency of reporting:

The Project Promoter reports this indicator in the final project reports.

Output 3.1 - Number of curricula re-designed by VET schools and companies to match the needs of the local labour market

Definition:

All curricula re-designed by the VET schools in cooperation with the companies to match the needs of the local labour market with the support of the EEA Grants 2014-2021.

Source of verification:

Project Promoter's records (re-designed curriculum in a paper or electronic version)

Unit of measurement:

Number

Who collects the data:

Project Promoter (the beneficiary)

Data collection and analysis:

Project Promoter, on the basis of the proof of the created outputs, collects information/documents on the number of curricula re-designed by the VET schools and the companies to match the needs of the local labour market.

The Project Promoter submits an electronic version of the re-designed curricula with the final project report.

Frequency of reporting:

The Project Promoter reports this indicator in the final project reports.



Output 3.2 - Number of VET students receiving training to support the sense of entrepreneurship

Definition:

A student who has completed training, with the support of the EEA Grants 2014-2021, to support his/her sense of entrepreneurship.

Each participant should be counted only once.

Source of verification:

Project Promoter's records (e.g. Attendance list, record in the class register book)

Unit of measurement:

Number

Who collects the data:

Project Promoter (the beneficiary)

Data collection and analysis:

Project Promoter collects information on the trained students based on the proof of attendance and also provides an educated guess of the number of the Roma participants (no supporting documents are required).

The originals or certified copies of supporting documents (source of verification) are to be provided only on request or during the project's monitoring.

Frequency of reporting:

The Project Promoter reports this indicator in the final project reports.

Output 3.2 - Number of training modules/courses for teachers and tutors realised

Definition:

A training module/course (workshop, seminar, round table, training, etc.) carried out for teachers and tutors by the educational institution with the support of the EEA Grants 2014-2021 aimed at enhancing their competence to support the sense of entrepreneurship among the young.

In case the module/course is carried out several times, each event is counted separately.

Source of verification:

Project Promoter's records (e.g. Certificate of attendance, attendance list, photos, programme of the activity, meeting minutes)

Unit of measurement:

Number

Who collects the data:

Programme Promoter (the beneficiary)

Data collection and analysis:

The Project Promoter, based on the proof of the created outputs, collects information on the number of the training modules and courses.

The originals or certified copies of supporting documents (source of verification) are to be provided only on request or during the project's monitoring.

Frequency of reporting:

The Project Promoter reports this indicator in and final project reports.

Outcome 4 - Share of teachers/multipliers who declare better skills/competencies related to inclusive education

Definition:

Percentage of the teaching staff and multipliers of the educational institutions at all levels, who participated in the training activities focused on inclusive education and supported by the EEA Grants 2014-2021, and who declare better skills and competencies in relation to inclusive education.

Each trainee should be counted only once, after the completion of the last training activity, and should fill in the survey only once.

Source of verification:

Survey results

Unit of measurement:

Percentage

Who collects the data:

Project Promoter (the beneficiary)

Data collection and analysis:

The Programme Operator develops a standardised survey and sends the survey template to the contact person of the Project Promoter who provides it to all the trained participants.

The Project Promoter submits the scanned version of the questionnaires submitted by the trainees together with the project reports.

Frequency of reporting:

The Project Promoter submits the questionnaires together with the interim and/or final project reports.

Outcome 4 – Number of students benefiting from improved skills of the teachers

Definition:

A single pupil/student who benefited from improved skills of their teachers. To improve their skills, the teachers need to complete the training in inclusive education methodology or in a methodology contributing to Roma inclusion and to use this new methodology in their classes. The training must be supported by the EEA Grants 2014-2021. Double counting of pupils/students should be avoided.

Source of verification:

Project Promoter's records (e.g. survey results)

Unit of measurement:

Number

Who collects the data:

Project Promoter (the beneficiary)

Data collection and analysis:

The Programme Operator develops a standardised survey and sends the survey template to the contact person of the Project Promoter who provides it to all the trained participants.

The Project Promoter reports the number of the pupils/students benefiting from improved skills of their teachers and disaggregates this data based on gender and the number of the Roma pupils. All the figures are reported based on the educated guess of the respondents.

The Project Promoter submits the scanned version of the submitted questionnaires together with the project reports.

Frequency of reporting:

The Project Promoter reports this indicator in the interim and/or final project reports.

Output 4.1 – Number of teachers/multipliers trained in methodology of inclusive education

Definition:

A teacher/multiplier who has completed training with the EEA Grants 2014-2021 support in inclusive education methodology.

A training should be delivered through multiple training activities of different types and be focused on inclusive education. Teachers undergoing the training shall receive long-term support from the project experts/trainers.

Each trainee should be counted only once after the completion of the last training activity. Double counting of trainees should be avoided.

Source of verification:

Project Promoter's records (e.g. Attendance list, Certificate of attendance, meeting minutes, photos, programme of the trainings)

Unit of measurement:

Number

Who collects the data:

Project Promoter (the beneficiary)

Data collection and analysis:

The Project Promoter collects information on the trained teachers/multipliers and provides disaggregated data based on gender.

The originals or certified copies of supporting documents (source of verification) are to be provided only on request or during the project's monitoring.

Frequency of reporting:

The Project Promoter reports this indicator in the interim and/or final project reports.

Output 4.1 – Number of teachers/multipliers trained in methodology contributing to Roma inclusion

Definition:

A teacher/multiplier who has completed a training with the EEA Grants 2014-2021 support in a methodology contributing to Roma inclusion.

A training should be delivered through multiple training activities of different types and be focused on methodology contributing to Roma inclusion. Teachers undergoing the training shall receive long-term support from the project experts/trainers.

Each trainee should be counted only once after the completion of the last training activity. Double counting of trainees should be avoided.

Source of verification:

Project Promoter's records (e.g. Attendance list, Certificate of attendance, meeting minutes, photos, programme of the trainings)

Unit of measurement:

Number

Who collects the data:

Project Promoter (the beneficiary)

Data collection and analysis:

The Project Promoter collects information on the trained teachers/multipliers and provides disaggregated data based on gender.

The originals or certified copies of supporting documents (source of verification) are to be provided only on request or during the project's monitoring.

Frequency of reporting:

The Project Promoter reports this indicator in the interim and/or final project reports.

Bilateral Outcome - Number of letters of intent on future collaboration agreements

Definition:

Letters of intent on future collaboration, outside the scope of the EEA and Norway Grants support, signed by some of the project partners from the Czech Republic and one of the donor states. The letter should contain detailed and clear information on intended cooperation.

Source of verification:

Copies of letters of intent on future collaboration (also acceptable are e.g. bilateral agreement, memorandum of understanding)

Unit of measurement:

Number

Who collects the data:

Programme Promoter (the beneficiary)

Data collection and analysis:

The Project Promoter, based on the signed documentation, collects information on the number of the letters of intent on future collaboration.

The copies of supporting documents (source of verification) are to be provided with the final project report.

Frequency of reporting:

The Project Promoter reports this indicator in the final project report.

Part B – Templates of the final individual reports and survey questionnaires

1. INSTITUTIONAL COOPERATION PROJECTS – PARTNERSHIP SURVEY

Only template! Respondents fill in on-line version of this form. To get the link, please contact Dům zahraniční spolupráce.

1. General

1.1. Project number (EHP-CZ-ICP-x-xxx):

1.2. Name of your institution:

1.3. Your institution is a:

- Project promoter
- Project partner from Iceland
- Project partner from Liechtenstein
- Project partner from Norway
- Project partner from the Czech Republic

2. Partnership and cooperation

2.1. How satisfied are you with the institutional cooperation?

Very satisfied	Rather satisfied	Neither satisfied nor dissatisfied	Rather dissatisfied	Very dissatisfied

2.2. How satisfied are you with the cooperation with the Project promoter/Project partner as concerns:

	Very satisfied	Rather satisfied	Neither satisfied nor dissatisfied	Rather dissatisfied	Very dissatisfied
Administrative and financial arrangements					
Realization of the project activities and outputs					

Dissemination of the project experience and outcomes					
--	--	--	--	--	--

2.3. How satisfied are you with the following aspects of cooperation with the Project promoter/Project partner?

	Very satisfied	Rather satisfied	Neither satisfied nor dissatisfied	Rather dissatisfied	Very dissatisfied
Communication timeliness					
Quality of shared information					
Flexibility of cooperation					

3. Conclusions

3.1. Please, describe briefly your satisfaction with the partnership. What worked well? What are the main benefits of the partnership, including its relation to possible future cooperation?

.....

3.2. If you were not satisfied with the cooperation, please state the reasons for it.

.....

3.3. If you wish, please give us any additional information, observation, comment or recommendation regarding the projects financed through the EEA Grants.

.....

2. MOBILITY PROJECTS: FINAL INDIVIDUAL REPORT - STUDENTS OF HIGHER EDUCATION INSTITUTIONS

Only template! Respondents fill in on-line version of this form. To get the link, please contact Dům zahraniční spolupráce.

1. General

1.1. Project number:

1.2. Student

Name:

Gender:

- Female
 Male

Level of studies

- Bachelor
 Master
 Ph.D.

1.3. Sending (home) school

Country of the sending school:

- Czech Republic
 Iceland
 Liechtenstein
 Norway
 Switzerland

Name of the sending school:

Faculty / department:

Field of studies (ISCED-F code, to be found in the Learning Agreement):

1.4. Receiving school / institution

In case of online mobility: Receiving school = partner school abroad

Country of destination

- Czech Republic
 Iceland
 Liechtenstein
 Norway

Name of the receiving school / institution:

1.5. Mobility period

Type of activity

- Study period
- Traineeship (work placement)
- Study period combined with traineeship (work placement)

Duration of the mobility period (without travel days): fromto (DD/MM/YYYY)

In case of online mobility, enter the entire period during which the mobility took place.

2. Motivation

2.1. What were your main motivations for studying abroad/taking part in online mobility? I wanted:

- To experience different learning contents and/or learning and teaching practices
- To practice / improve a foreign language
- To develop soft skills, such as adaptability or self-reliance
- To enhance my future employability
- To live abroad, to gain knowledge of another country and to meet new people
- To build up a personal and professional network
- Other (please, specify):

2.2. Have you already participated in an exchange / mobility programme?

- No
- Yes, in Erasmus+
- Yes, in other programmes (please, specify):

3. Overall satisfaction

3.1. How satisfied were you with the support provided by your sending institution?

	Very satisfied	Rather satisfied	Neither satisfied nor dissatisfied	Rather dissatisfied	Very dissatisfied
Administrative support arrangement					
Academic mentoring / supervision during traineeship					
Help with personal needs and problems					

3.2. How satisfied were you with the support provided by your receiving institution?

	Very satisfied	Rather satisfied	Neither satisfied nor dissatisfied	Rather dissatisfied	Very dissatisfied
Administrative support arrangement					
Academic mentoring / supervision during traineeship					
Help with personal needs and problems					

3.3. Were you satisfied with the quality of learning and teaching during your stay abroad / online mobility?

	Very satisfied	Rather satisfied	Neither satisfied nor dissatisfied	Rather dissatisfied	Very dissatisfied	Not applicable
Quality of courses' content						
Quality of teaching methods						
Quality of received learning support (such as study materials, etc.)						

3.4. How satisfied are you with your EEA Grants mobility experience in general?

Very satisfied	Rather satisfied	Neither satisfied nor dissatisfied	Rather dissatisfied	Very dissatisfied

4. Skills and competences

4.1. Have you improved your knowledge and skills?

- Yes
- No
- I don't know

4.2. Through my stay abroad / online mobility with EEA Grants, I learned better how to...

	Strongly agree	Rather agree	Neither agree nor disagree	Rather disagree	Strongly disagree
Think logically and draw conclusions					
Find solutions in difficult or challenging contexts					
Plan and organise tasks and activities, including learning					
Develop an idea and put it into practice					
See the value of different cultures					
Express myself creatively					
Cooperate in teams					

4.3. After having taken part in this mobility activity...

	Strongly agree	Rather agree	Neither agree nor disagree	Rather disagree	Strongly disagree
I am more confident and convinced of my abilities					

I intend to participate more actively in social and political life of my community					
I am better equipped to adapt to and act in new situations					
I am better equipped to think critically and analyse					
I am more open-minded and curious about new challenges					
I am better equipped to cooperate with people from other backgrounds and cultures					
I am more interested in knowing what is happening in the world currently					
I am more aware of social and political concepts like democracy, justice, equality, citizenship, civil rights					
I have increased my sector- or field-specific skills					

4.4. Thanks to this stay abroad / online mobility with the EEA Grants...

	Strongly agree	Rather agree	Neither agree nor disagree	Rather disagree	Strongly disagree
I believe that my academic competences have increased					
I have a clearer idea about my professional career aspirations and goals					
I can easily imagine working abroad at some point in the future					



5. Costs

5.1. To what extent did the support from the EEA Grants cover your overall expenses related to your mobility?

- 0 – 25 %
- 26 – 50 %
- 51 – 75 %
- 76 – 100 %
- not relevant

6. Summary of the mobility

6.1. What was the most important benefit for you? What did you enjoy most?

.....

6.2. Do you have any concerns, comments or recommendations regarding the mobility? What could be improved?

.....

7. GDPR declaration

I confirm that I have read the Principles of Personal Data Protection and EEA Grants Notification available at <https://www.dzs.cz/en/processing-personal-data>

3. MOBILITY PROJECTS: FINAL INDIVIDUAL REPORT - STUDENTS OF SECONDARY SCHOOLS

Only template! Respondents fill in on-line version of this form. To get the link, please contact Dům zahraniční spolupráce.

1. General

1.1. Project number:

1.2. Student

Name:

Gender:

Female

Male

Year of studies:

1.2. Sending (home) school

In case of online mobility, please note that sending school = home school

Country of the sending school:

Czech Republic

Iceland

Liechtenstein

Norway

Switzerland

Name of the sending school:

Field of studies:

1.3. Receiving school / institution

In case of online mobility, please note that receiving institution = partner school abroad

Country of destination

Czech Republic

Iceland

Liechtenstein

Norway

Switzerland

Name of the receiving school / institution:

1.4. Mobility period

Type of activity

- exchange of group of pupils
- study period
- traineeship (work placement)

Duration of the mobility period (without travel days): fromto (DD/MM/YYYY)

In case of online mobility, enter the entire period during which the mobility took place.

2. Motivation

2.1. What were your main motivations for studying abroad / taking part in online mobility? I wanted:

- To experience different learning contents and/or learning and teaching practices
- To practice / improve a foreign language
- To develop soft skills, such as adaptability or self-reliance
- To enhance my future employability
- To live abroad, to gain knowledge of another country
- To meet new people
- Other (please, specify):

2.2. Have you already participated in an exchange / mobility programmes?

- No
- Yes, in Erasmus+
- Yes, in other programmes (please, specify):

3. Overall satisfaction

3.1. How satisfied were you with the support provided by your sending institution?

	Very satisfied	Rather satisfied	Neither satisfied nor dissatisfied	Rather dissatisfied	Very dissatisfied
Administrative support arrangement					

Preparation, mentoring					
Help with personal needs and problems					

3.2. How satisfied were you with the support provided by your receiving institution?

	Very satisfied	Rather satisfied	Neither satisfied nor dissatisfied	Rather dissatisfied	Very dissatisfied
Administrative support arrangement					
Mentoring					
Help with personal needs and problems					

3.3. Were you satisfied with the quality of learning and teaching during your stay abroad / online mobility?

	Very satisfied	Rather satisfied	Neither satisfied nor dissatisfied	Rather dissatisfied	Very dissatisfied
Quality of courses / traineeship					
Quality of teaching methods					

3.4. How satisfied are you with your EEA Grants mobility experience in general?

Very satisfied	Rather satisfied	Neither satisfied nor dissatisfied	Rather dissatisfied	Very dissatisfied

4. Skills and competences

4.1 Have you improved your knowledge and skills?

- Yes
- No
- I don't know

4.2 Through my stay abroad / online mobility, I learned better how to...

	Strongly agree	Rather agree	Neither agree nor disagree	Rather disagree	Strongly disagree
Think logically and draw conclusions					
Find solutions in difficult or challenging contexts					
Plan and organise tasks and activities, including learning					
Develop an idea and put it into practice					
See the value of different cultures					
Express myself creatively					
Cooperate in teams					

4.3 After having taken part in this mobility activity...

	Strongly agree	Rather agree	Neither agree nor disagree	Rather disagree	Strongly disagree
I am more confident and convinced of my abilities					
I intend to participate more actively in social and political life of my community					
I am not afraid to speak a foreign language					
I am better equipped to adapt to and act in new situations					
I am better equipped to think critically and analyse					
I am more open-minded and curious about new challenges					
I am better equipped to cooperate with people from other backgrounds and cultures					
I am more interested in knowing what is happening in the world currently					
I am more aware of social and political concepts like democracy, justice, equality, citizenship, civil rights					

4.4 Thanks to this stay abroad / online mobility with the EEA Grants...

	Strongly agree	Rather agree	Neither agree nor disagree	Rather disagree	Strongly disagree
I have a clearer idea about my future studies or professional career aspirations and goals					
I can easily imagine studying or working abroad at some point in the future					

5. Costs

5.1. To what extent did the support from the EEA Grants cover your overall expenses related to your mobility?

- 0 – 25 %
- 26 – 50 %
- 51 – 75 %
- 76 – 100 %
- not relevant

6. Summary of the mobility

6.1. What was the most important benefit for you? What did you enjoy most?

.....

6.2. Do you have any concerns, comments or recommendations regarding the mobility? What could be improved?

.....

7. GDPR declaration

I confirm that I have read the Principles of Personal Data Protection and EEA Grants Notification available at <https://www.dzs.cz/en/processing-personal-data/>

4. MOBILITY PROJECTS: FINAL INDIVIDUAL REPORT - STAFF

Only template! Respondents fill in on-line version of this form. To get the link, please contact DŮm zahraniční spolupráce.

1. General

1.1. Project number:

1.2. Participant

Name:

Gender:

- Female
 Male

I am a member of the:

- Teaching staff at my sending institution
 Administrative staff at my sending institution
 Other (please, specify):

1.3. Sending (home) institution

In case of online mobility, please note that sending school = home school

Country of the sending institution:

- Czech Republic
 Iceland
 Liechtenstein
 Norway
 Switzerland

Name of the sending school / institution:

Faculty / department (if relevant):

1.4. Receiving institution

In case of online mobility, please note that receiving school = partner school abroad

Country of destination:

- Czech Republic
 Iceland
 Liechtenstein
 Norway

Name of the receiving school / institution:

1.5. Mobility period

Type of activity

- mobility for teaching mobility for teaching and training
 mobility for training / job shadowing / study visits

Duration of the mobility period (without travel days): fromto (DD/MM/YYYY)

In case of online mobility, enter the entire period during which the mobility took place.

1.6. What of the below elements did your mobility period include?

- lectures
 job-shadowing
 tutorials / seminars / workshops
 research supervision of students
 distance teaching / online courses
 joint events and seminars
 planning of future EEA Grants cooperation

2. Motivation

2.1. What were your main motivations for going abroad / taking part in online mobility? I wanted:

- to acquire knowledge and specific know-how from good practice abroad
 to develop my own competences in my field and increase the relevance of teaching
 to increase my knowledge of social, linguistic and/or cultural matters
 to gain practical skills relevant for my current job and professional development
 to build up new contacts and expand my professional network
 to reinforce cooperation with the partner institution
 to share my own knowledge and skills with students
 to increase my job satisfaction
 to improve services offered by my sending institution
 other (please, specify):

2.2. Have you already participated in an exchange / mobility programme?

- No
 Yes, in Erasmus+
 Yes, in other programmes (please, specify):

3. Overall satisfaction

3.1. How satisfied were you with the support provided by your sending institution?

	Very satisfied	Rather satisfied	Neither satisfied nor dissatisfied	Rather dissatisfied	Very dissatisfied
Administrative support arrangement					
Help with personal needs and problems					

3.2. How satisfied were you with the support provided by your receiving institution?

	Very satisfied	Rather satisfied	Neither satisfied nor dissatisfied	Rather dissatisfied	Very dissatisfied
Administrative support arrangement					
Help with personal needs and problems					

3.3. Were you satisfied with the quality of learning and teaching during your stay abroad / online mobility?

	Very satisfied	Rather satisfied	Neither satisfied nor dissatisfied	Rather dissatisfied	Very dissatisfied	Not applicable
Teaching experience						
Learning experience						
Effectiveness of the mobility for your career and personal development						

3.4. How satisfied are you with your EEA Grants mobility experience in general?

Very satisfied	Rather satisfied	Neither satisfied nor dissatisfied	Rather dissatisfied	Very dissatisfied

4. Skills and competences

4.1. Have you acquired new knowledge?

- Yes
- No
- I don't know

4.2. Thanks to this mobility activity.....

	Strongly Agree	Rather agree	Neither agree nor disagree	Rather disagree	Strongly Disagree
I have learned about good practices abroad					
I have experimented and developed new learning practices or teaching methods					
I have gained practical skills relevant for my current job and professional development					
I have enhanced my organisational / management / leadership skills					
I have reinforced or extended my professional network or built up new contacts					
I have reinforced cooperation with the partner institution					
I have increased my social, linguistic and/or cultural competences					



5. Costs

5.1. To what extent did the support from the EEA Grants cover your overall expenses related to your mobility?

- 0 – 25 %
- 26 – 50 %
- 51 – 75 %
- 76 – 100 %
- not relevant

6. Conclusions

6.1. What was the most important benefit for you? What did you enjoy most?

.....

6.2. Do you have any concerns, comments or recommendations regarding the mobility? What could be improved?

.....

7. GDPR declaration

I confirm that I have read the Principles of Personal Data Protection and EEA Grants Notification available at <https://www.dzs.cz/en/processing-personal-data/>

5. VET PROJECTS: PARTNERSHIP SURVEY

Only template! Respondents fill in on-line version of this form. To get the link, please contact Dům zahraniční spolupráce.

1. General

1.1. Project number (EHP-CZ-VETP-x-xxx):

1.2. Name of your institution:

1.3. Your institution is a:

- Project promoter
- Project partner from Iceland
- Project partner from Liechtenstein
- Project partner from Norway
- Project partner from the Czech Republic

2. Partnership and cooperation

2.1. How satisfied are you with the partnership and the developed cooperation in general?

Very satisfied	Rather satisfied	Neither satisfied nor dissatisfied	Rather dissatisfied	Very dissatisfied

2.2. How satisfied are you with the cooperation with the Project promoter/Project partner(s) as concerns:

	Very satisfied	Rather satisfied	Neither satisfied nor dissatisfied	Rather dissatisfied	Very dissatisfied
Administrative and financial arrangements					
Realization of the project activities and outputs					
Dissemination of the project experience and outcomes					

2.3. How satisfied are you with the following aspects of cooperation with the Project promoter/Project partner(s)?

	Very satisfied	Rather satisfied	Neither satisfied nor dissatisfied	Rather dissatisfied	Very dissatisfied
Communication timeliness					
Quality of shared information					
Flexibility of cooperation					

3. Conclusions

3.1. Please, describe briefly your satisfaction with the partnership. What worked well? What are the main benefits of the partnership, including its relation to possible future cooperation?

.....

3.2. If you were not satisfied with the cooperation, please state the reasons for it.

.....

3.3. If you wish, please give us any additional information, observation, comment or recommendation regarding the projects financed through the EEA Grants.

.....

6. VET PROJECTS: FINAL INDIVIDUAL REPORT - STUDENTS (ENTREPRENEURSHIP)

Only template! Respondents fill in on-line version of this form. To get the link, please contact Dům zahraniční spolupráce.

1. General / *Základní informace*

1.1. Project number / *číslo projektu*:

1.2. Student / *Žák*

Name / *Jméno*:

Gender / *Pohlaví*:

- Female / *Žena*
 Male / *Muž*

1.2. Home school / *Domovská škola*

Country / *Stát*:

- Czech Republic / *Česká republika*
 Iceland / *Island*
 Liechtenstein / *Lichtenštejnsko*
 Norway / *Norsko*
 Switzerland / *Švýcarsko*

Name of the school / *Název školy*:

Field of studies / *Obor studia*:

Year of studies / *Ročník studia*:

1.3. Type of the activity you participated in / *Druh aktivity, které jste se zúčastnili*

- Students firm / *Fiktivní studentská firma*
 Training, course / *Školení, kurs*
 Workshop
 Other (please, specify) / *Jiný (prosíme, upřesněte)*:

2. Motivation / *Motivace*

2.1. What were your main motivations to participate in the activity?

Jaká byla vaše hlavní motivace pro účast na projektové aktivitě?

- To experience different learning contents or learning and teaching practices
Vyzkoušet si jiný styl výuky a seznámit se s novým obsahem učiva

- To enhance my future employability
Zvýšit šanci najít si v budoucnu zaměstnání
- The activity was an obligatory part of my studies
Aktivita tvořila povinnou součást mého studia
- To gain practical skills relevant for my future job and professional development
Získat praktické dovednosti důležité pro moje budoucí pracovní uplatnění a profesní rozvoj
- Other (please, specify) / *Jiná (prosíme, upřesněte):*

3. Knowledge and skills / *Znalosti a dovednosti*

3.1 Are you better aware of youth entrepreneurship opportunities?

Máte díky projektu lepší představu o možnostech v oblasti podnikání?

- Yes / *Ano*
- No / *Ne*

3.2. Did you gain knowledge and skills that you would not have gained during normal lessons at your institution?

Získali jste znalosti a dovednosti, které byste nezískali v rámci běžné výuky?

- Yes / *Ano*
- No / *Ne*

3.3. Through the activity, I learned better how to...

Díky aktivitě, jsem se naučil(a)

	Strongly agree / <i>Zcela souhlasím</i>	Rather agree / <i>Spíše souhlasím</i>	Neither agree nor disagree / <i>Nemám názor</i>	Rather disagree / <i>Spíše nesouhlasím</i>	Strongly disagree / <i>Zásadně nesouhlasím</i>
Develop an idea and put it into practice / <i>Rozvinout myšlenku od nápadu k realizaci</i>					
Start my own business / <i>Jak založit svoji vlastní firmu, živnost</i>					
Communicate with the authorities / <i>Jak komunikovat s úřady</i>					
Arrange the financing of my own business / <i>Jak zajistit financování vlastní firmy, živnosti</i>					

Manage a team / <i>Řídit tým pracovníků</i>					
Think logically and draw conclusions / <i>Myslet logicky a vyvozovat závěry</i>					
Find solutions in difficult or challenging contexts / <i>Nacházet řešení ve složitých situacích</i>					
Plan and organise tasks and activities / <i>Plánovat a organizovat úkoly a činnosti</i>					

3.4. After having taken part in this activity... / *Po absolvování této aktivity*

	Strongly agree / <i>Zcela souhlasím</i>	Rather agree / <i>Spíše souhlasím</i>	Neither agree nor disagree / <i>Nemám názor</i>	Rather disagree / <i>Spíše nesouhlasím</i>	Strongly disagree / <i>Zásadně nesouhlasím</i>
I am more confident and convinced of my abilities in the field of entrepreneurship / <i>Jsem sebevědomější a více věřím svým schopnostem v oblasti podnikavosti</i>					
I am more open-minded and curious about new challenges / <i>Jsem otevřenější novým myšlenkám a výzvám</i>					
I am more able to adapt to and act in new situations / <i>Umím se lépe přizpůsobit a reagovat na nové situace</i>					
I am more able to think and analyse critically / <i>Umím lépe kriticky přemýšlet a analyzovat situace</i>					

3.5. Thanks to this activity... / Díky této aktivitě.....

	Strongly agree / Zcela souhlasím	Rather agree / Spíše souhlasím	Neither agree nor disagree / Nemám názor	Rather disagree / Spíše nesouhlasím	Strongly disagree / Zásadně nesouhlasím
I believe that my chances to run my own business have increased / <i>Věřím, že se má šance na založení vlastní firmy/ živnosti zvýšila</i>					
I have a clearer idea about my professional career aspirations and goals / <i>Mám jasnější představu o své budoucí profesi a cílech</i>					

4. Conclusions / Shrnutí

4.1. Please briefly describe the activity you participated in. What was the most important benefit for you? What did you enjoy most?

Prosíme, stručně popište absolvovanou aktivitu. Co pro vás bylo největším přínosem a zážitkem?

.....

4.2. Do you have any concerns, comments or recommendations regarding the activity? What could be improved?

Máte nějaké připomínky nebo doporučení k absolvované aktivitě? Navrhujete nějaké zlepšení?

5. GDPR declaration / Prohlášení – zpracování osobních údajů

5.1 I confirm that I have read the Principles of Personal Data Protection and EEA Grants Notification available at <https://www.dzs.cz/en/processing-personal-data>. / Potvrzuji, že jsem se seznámil(a) se Zásadami zpracování osobních údajů a Oznámením Fondů EHP dostupných zde <https://www.dzs.cz/zpracovani-osobnich-udaju>.

.....

7. VET PROJECTS: FINAL INDIVIDUAL REPORT – STAFF

Only template! Respondents fill in on-line version of this form. To get the link, please contact Dům zahraniční spolupráce.

1. General / *Základní informace*

1.1. Project number / *číslo projektu*:

1.2. Participant / *Účastník*

Name and last name / *Jméno a příjmení*:

Gender / *Pohlaví*:

- Female / *Žena*
- Male / *Muž*

I am a member of / *Jsem*:

- Staff of the VET school / *Zaměstnanec odborné školy*
- Company staff / *Zaměstnanec firmy*

1.3. Home institution / *Domácí instituce (zaměstnavatel)*

Name / *Název*:

Country / *Stát*:

- Czech Republic / *Česká republika*
- Iceland / *Island*
- Liechtenstein / *Lichtenštejnsko*
- Norway / *Norsko*
- Switzerland / *Švýcarsko*

1.4. Type of the activity you participated in during the project / *Druh aktivity, které jste se během projektu zúčastnili*

- Study visits / *Studijní návštěvy*
- Redesigning curricula / *Úprava učebních plánů či osnov*
- Training module and courses addressing the topic of youth entrepreneurship / *Školící programy a kurzy s cílem podpořit podnikavost mladých lidí*

2. Motivation / *Motivace*

2.1. What were your main motivations to participate in the activity?

Jaká byla vaše hlavní motivace pro účast na projektové aktivitě?

- to acquire knowledge and specific know-how from good practice abroad
získání znalostí a specifického know-how díky dobré praxi ze zahraničí
- to develop my own competences in VET
rozvinutí svých kompetencí v oblasti odborného vzdělávání
- to gain practical skills relevant for my current job and professional development
získání praktických dovedností, které mi pomohou v dalším profesním rozvoji
- to build up new contacts and expand my professional network
získání nových pracovních kontaktů
- to improve services offered by my home institution
pomoci zaměstnavateli zlepšit služby, které poskytuje
- to reinforce the cooperation with a partner institution
posílení spolupráce s partnerskou institucí
- to increase my job satisfaction
zvýšení svojí spokojenost se zaměstnáním
- other (please, specify) / *Jiná (prosíme, upřesněte):*

2.2. Have you already participated in an international programme?

Zúčastnili jste se už aktivit v rámci nějakého mezinárodního programu?

- I have not participated in any international programme yet
Ještě jsem se žádné aktivity v rámci mezinárodního programu neúčastnil(a)
- Erasmus+
- Other (please, specify) / *Jiný (prosíme, upřesněte):*

3. Skills and competences / *Dovednosti a kompetence*

3.2 Did you improve your professional skills and competences?

Zlepšili jste si svoje profesní dovednosti a kompetence?

- Yes / *Ano*
- No / *Ne*

3.3 Thanks to this activity... / Díky této aktivitě jsem

	Strongly agree / Zcela souhlasím	Rather agree / Spíše souhlasím	Neither agree nor disagree / Nemám názor	Rather disagree / Spíše nesouhlasím	Strongly disagree / Zásadně nesouhlasím
I have learned from good practices abroad / <i>Získal(a) nové znalosti díky dobré praxi ze zahraničí</i>					
I have tried new learning practices or teaching methods / <i>Vyzkoušel(a) nové vyučovací techniky a metody</i>					
I have gained practical skills relevant for my current job and professional development / <i>Získal(a) praktické znalosti, které mi pomohou v dalším profesním rozvoji</i>					
I have reinforced the cooperation with the partner institution / <i>Posílil(a) jsem vztahy s partnerskou institucí</i>					
I can better understand the problem of work-based learning, youth entrepreneurship / <i>Lépe porozuměl(a) problematice odborného vzdělávání, podnikavosti</i>					
I can prepare the pupils for their future professional life better than before / <i>Naučil(a) se, jak žáky lépe připravit na jejich budoucí povolání</i>					

3.4 Thanks to this activity... / Díky této aktivitě jsem se.....

	Strongly agree / <i>Zcela souhlasím</i>	Rather agree / <i>Spíše souhlasím</i>	Neither agree nor disagree / <i>Nemám názor</i>	Rather disagree / <i>Spíše nesouhlasím</i>	Strongly disagree / <i>Zásadně nesouhlasím</i>
I encountered the latest technologies or software / <i>Seznámil(a) s nejnovějšími technologiemi nebo softwarem</i>					
I encountered ways of learning a profession, which are different from the way we learn it in my country / <i>Seznámil(a) s metodou výuky, která je odlišná od metody v mé zemi</i>					
I encountered a professional environment, organisation and culture of work, which is different from in my country / <i>Seznámil(a) s profesním prostředím, organizací a způsobem práce, který je jiný než v mé zemi</i>					
I learnt about how workplaces and my industry functions differently to in my country / <i>Seznámil(s) s odlišnostmi pracovních míst a daného oboru v jiných zemích</i>					

4. Conclusions / Shrnutí

4.1. Please briefly describe the activity you participated in. What was the most important benefit for you? What did you enjoy most?

Prosíme, stručně popište absolvovanou aktivitu. Co pro vás bylo největším přínosem a zážitkem?

.....

4.2. Do you have any concerns, comments or recommendations regarding the activity you participated in? What could be improved?

Máte nějaké připomínky nebo doporučení k absolvované aktivitě? Navrhujete nějaké zlepšení?

5. GDPR declaration / Prohlášení – zpracování osobních údajů

5.1. I confirm that I have read the Principles of Personal Data Protection and EEA Grants Notification available at <https://www.dzs.cz/en/processing-personal-data>. / Potvrzuji, že jsem se seznámil(a) se Zásadami zpracování osobních údajů a Oznámením Fondů EHP dostupných zde <https://www.dzs.cz/zpracovani-osobnich-udaju>.

.....

8. INCLUSIVE EDUCATION PROJECTS: PARTICIPANTS OF THE TRAINING COURSES

[Download a questionnaire.](#)

Date / dne:

Place / v:

1. Participant / Účastník

1.1. Gender / pohlaví:

- Female / žena
- Male / muž

1.2. I am a(n) / povolání:

- Teacher / učitel
- Teacher trainer / školitel učitelů
- Educational leader or manager / ředitel, vedoucí pracovník v oblasti vzdělávání

1.3. How long have you been working in your current profession? / Jak dlouho vykonáváte současné povolání?

- Less than 1 year / méně než jeden rok
- 1 – 5 years / 1 – 5 let
- 5 – 10 years / 5 – 10 let
- Over 10 years / více než 10 let

2. Training Course / Školení

2.1. Which elements did the training include? / Které prvky školení obsahovalo?

- Lectures, lecture series / přednášky
- Tutorials, seminars, workshops / cvičení, semináře, workshopy
- On-line courses / online školení
- Supervision and monitoring at your home school / supervize a monitoring účastníků na vaší škole
- Individual consultations, mentoring / individuální konzultace, poradenství
- Evaluation / evaluace
- Other (please specify) / jiné (prosíme upřesněte):

2.2. How satisfied were you with provided training? / *Jak jste byli spokojeni s poskytnutým školením?*

	Very satisfied/ <i>Velmi spokojeni</i>	Rather satisfied / <i>Spokojeni</i>	Neither satisfied nor dissatisfied/ <i>Nemám názor</i>	Rather dissatisfied/ <i>Nespokojeni</i>	Very dissatisfied/ <i>Velmi nespokojeni</i>
Quality of the content of the training course / <i>Kvalita obsahu školení</i>					
Quality of the teaching methods/ <i>Kvalita výukových metod</i>					
Quality of the received learning support (such as study materials etc.)/ <i>Kvalita výukových materiálů a podkladů</i>					
Length of the training course/ <i>Délka školení</i>					

3. Personal and professional development / *Osobní a profesní rozvoj*

3.1. Have your skills and competencies related to inclusive education improved?
Zlepšili jste si svoje dovednosti a kompetence v oblasti inkluzivního vzdělávání?

- Yes / *ano*
- No / *ne*

3.2. Thanks to this course.... / *Díky školení jsem....*

	Strongly agree / <i>Zcela souhlasím</i>	Rather agree / <i>Spíše souhlasím</i>	Neither agree nor disagree / <i>Nemám názor</i>	Rather disagree / <i>Spíše nesouhlasím</i>	Strongly disagree / <i>Zásadně nesouhlasím</i>
I have learned from good practices / <i>získal(a) jsem nové znalosti díky dobré praxi</i>					
I have tried out new learning practices or teaching methods / <i>vyzkoušel(a) jsem si nové výukové postupy a metody</i>					

I have gained practical skills relevant for my current job and professional development / <i>získal(a) jsem praktické znalosti, které mi pomohou v mé práci a dalším profesním rozvoji</i>					
I can better understand the field of inclusive education / <i>lépe jsem porozuměl(a) problematice inkluzivního vzdělávání</i>					
I am better prepared for work with a diverse class / <i>Jsem lépe připraven(a) na práci v diverzifikované třídě</i>					

4. Conclusions / Shrnutí

4.1. How many pupils do you teach currently (i.e. who will benefit from your improved skills)? /
Kolik žáků momentálně učíte (a kteří tak budou mít potenciální prospěch z vašich nově získaných zkušeností)?

- *Total number of benefiting pupils, students / Celkový počet žáků, studentů:*
- *Number of girls / Počet dívek:*
- *Number of boys / Počet chlapců:*
- *Qualified guess of the share of Roma pupils, students / Kvalifikovaný odhad podílu romských žáků, studentů:*

4.2. If you wish, please provide any additional information, observation, comment or recommendation regarding the training courses financed through the EEA Grants 2014-2021.
Zde můžete uvést jakékoliv další poznatky, komentáře nebo doporučení týkající se školení financovaného z Fondů EHP 2014-2021.