

PROGRAMME “EDUCATION” - CZECH REPUBLIC

FINANCED THROUGH EEA GRANTS - FINANCIAL MECHANISM 2014-2021

1st CALL FOR PROPOSALS for INSTITUTIONAL COOPERATION PROJECTS

Centre for International Cooperation in Education – Dům zahraniční spolupráce (DZS) announces Call for proposals for the funding of Institutional Cooperation Projects (hereinafter the “projects”) under Programme “Education” in the Programme Area No.3 - Education, Scholarships, Apprenticeship and Youth Entrepreneurship.

| | |
|---|-------------------------|
| Publication date: | <i>28/12/2018</i> |
| Application Submission Deadline: | <i>11/03/2019 15:00</i> |

1. INTRODUCTION AND OBJECTIVES

The main objective of the Programme “Education” (hereinafter the “Programme”) is enhanced human capital and knowledge base. The Programme will contribute to the overall objectives of reducing economic and social disparities in the European Economic Area and strengthening bilateral relations between Iceland, Liechtenstein, Norway and the Czech Republic.

2. GENERAL INFORMATION

| | |
|------------------------------------|---|
| Donor states: | <i>Iceland, Liechtenstein and Norway</i> |
| Beneficiary state: | <i>Czech Republic</i> |
| Area(s) of support: | <i>Institutional cooperation at all levels of education between donor and beneficiary countries Enhancing the quality and relevance of education and training in the beneficiary countries at all levels of education Cooperation and partnerships between education, research and the world of work Professional development of teachers</i> |
| Programme Operator: | <i>Centre for International Cooperation in Education – Dům zahraniční spolupráce (DZS)</i> |
| Donor Programme Partner(s): | <i>The Norwegian Agency for International Cooperation and Quality enhancement in Higher Education (Diku) The National Agency for International Education Affairs (AIBA)</i> |

3. BUDGET

The total budget earmarked for this Call for proposals is € 680 000 (17 340 000 CZK), out of which € 578 000 (14 739 000 CZK) come from the EEA Grants source and € 102 000 (2 601 000 CZK) from the Czech Republic co-financing.

The minimum allocated grant per project is € 20 000 (510 000 CZK) and the maximum allocated grant per project is € 150 000 (3 825 000 CZK).

4. PROJECT CO-FINANCING

The grant will cover 100% of the project eligible costs.

5. ACTIVITIES

Institutional cooperation projects between Czech and Donor states institutions will aim to:

- i) modernise or innovate curricula and develop joint study programmes and courses, or
- ii) support the development and transfer of innovative practices through peer learning and exchange of good practice in the field of teaching methodologies, including those with a special focus on integrating principles of open society into practice and preventing discrimination at schools.

Projects are expected to produce intellectual outputs in the form of curricula, teaching materials, learning resources, studies or to organise events, such as workshops and trainings, paying special attention to issues related to inclusive education, equal treatment and respect for human rights as well as supporting civic activism and media literacy at schools.

The projects will start on August 01, 2019. The project duration is 12 or 24 months.

6. ELIGIBLE APPLICANTS AND PARTNERS

| | |
|--|---|
| Applicants (Project Promoters): | <ul style="list-style-type: none">• Czech pre-primary, primary and secondary schools listed in the register of the Ministry of Education, Youth and Sports of the Czech Republic and Czech higher education institutions possessing an ECHE¹ |
| Project Partners: | <ul style="list-style-type: none">• Legal entities established in the Donors States and the Czech Republic• Legal entities from other Beneficiary States may participate as non-financed partners |

7. ELIGIBLE EXPENDITURES

- 1) Travel
- 2) Individual support for staff and professionals (subsistence)
- 3) Transnational project meetings support (contribution to travel and subsistence costs)
- 4) Project management and implementation support
- 5) Cost of staff assigned to the project
- 6) Special needs support (additional costs related to participants with special needs)
- 7) Exceptional costs (contribution to real costs related to subcontracting or purchase of goods and services)

For more information, please see the Guide for Applicants 2018 – Annex I.

¹ Erasmus Charter for Higher Education

8. SELECTION CRITERIA

ELIGIBILITY CRITERIA

1. The grant application has been submitted by the deadline for the submission set by the Call.
2. The grant application has been submitted using the correct application form.
3. All relevant fields in the application form have been completed.
4. The grant application has been drawn up in English.
5. The applicant institution is eligible to receive funding.
6. All project partners are eligible to participate in the project.
7. At least one project partner is from a donor state.
8. The applicant institution has submitted only one application for the project (in case of higher education institution (HEI), submission of max. one application per faculty is allowed).
9. The requested grant amount complies with the limits provided in the Call.
10. The application form has been signed by the legal representative of the applicant institution or a person duly authorised by the legal representative.
11. All relevant documents have been annexed.

Non-compliance with the above criteria could lead to a rejection of the project application.

AWARD CRITERIA

1. Relevance of the project (maximum 40 points, threshold 75% of the points)
2. Quality of the project design and implementation (maximum 20 points)
3. Quality of the project team and of cooperation arrangements (maximum 20 points)
4. Impact and dissemination (maximum 20 points)

To be considered for funding, proposals must score at least 60 points.

National priorities/ priority points (maximum 10 points) for:

- projects supporting democracy and citizenship education
- projects supporting inclusive education (including Roma inclusion)

9. SELECTION PROCESS AND DECISION-MAKING

The assessment of an application consists of eligibility and quality checks. The aim of the formal eligibility check is to verify whether all the grant applications comply with the published eligibility criteria. The result of this evaluation step will be a list of grant applications that will further be subject to quality assessment and a list of grant applications rejected on formal grounds.

At least two external experts will carry out the quality assessment according to the award criteria specified in the Call. The ranking will be done based on the average of the scores awarded by the experts.

The Selection Committee will establish a list of projects proposed for the grant award, rejection and reserve list. The grant award decision will be taken by the legal representative of DZS. All applicants will be informed about the final outcome of the selection process in writing not later than six months after the final date for the submission of the applications.

10. HOW TO APPLY

Applicants are required to submit their application online (via <https://eea-app.dzs.cz/eea/>) using the correct electronic form and including all the requested annexes:

- Letter(s) of intent to conclude partnership agreement(s) (partnership agreement could be replaced by a valid bilateral agreement)
- In case the application is not signed by the legal representative, an official confirmation that the person is duly authorised by the legal representative to sign the application has to be attached.
- For grants exceeding 60 000 EUR, applicants (non-public institutions) need to upload the applicant's profit and loss account and the balance sheet for the last financial year for which accounts were closed to give proof of their financial capacity.

Applicants must fill in the form in English. An electronic signature of the legal representative or a person duly authorised by the legal representative is needed to complete the application.

11. PROVISION ON PAYMENT

Payments towards the projects will be in the form of advance instalments, of up to 80% of the total awarded grant amount, and balance payments to be paid after the approval of the final project report. The final payment is intended to reimburse or cover, after the end of the project period, the remaining part of eligible costs incurred by the beneficiaries for its implementation.

DZS will adapt the timetable for advance instalments to individual cases, if precautionary measures are needed to prevent the loss of the EEA funds (e.g. weak financial capacity of the Project Promoter).

12. PREVENTING DOUBLE FUNDING

Under no circumstances may the same costs be financed twice by the EEA Grants and other sources. In effect, this means that the costs for the same activity must not be covered by two different funding sources, with the exception of such cases where complementarity can clearly be proven. These special cases shall be described in the grant agreement.

13. CONTACT INFORMATION

Dům zahraniční spolupráce (Centre for International Cooperation in Education)
EEA Grants
Na Poříčí 1035/4
110 00 Prague 1
Czech Republic
www.dzs.cz

Jana Hůrská, eeagrants@dzs.cz, +420 221 850 515

In case of queries, please contact DZS consultants. A reply will be sent within 5 working days².

14. DOCUMENTS AND GUIDELINES

- [Regulation on the implementation](#) of the EEA Financial Mechanism 2014-2021;
- [Memorandum of Understanding](#) on the implementation of the EEA Financial mechanism 2014-2021 between Iceland, the Principality of Liechtenstein, the Kingdom of Norway and the Czech Republic;
- [Guideline for Educational Programmes](#) - Rules for the establishment and implementation of programmes falling under programme area 3 "Education, Scholarships, Apprenticeships and Youth Entrepreneurship";
- [Guide for Applicants 2018](#) – constitutes an integral part of this Call for proposals and the conditions for participation and funding expressed therein apply in full to this Call;
- [Programme Results Framework](#) – the projects submitted under this Call shall contribute to the achievement of Outcome 1 and Output 1.1.

² Please bear in mind that questions sent to DZS later than 5 working days before the Application submission deadline might not be answered in time for the applicant to keep the deadline for submitting the application.

PROGRAMME "EDUCATION" - CZECH REPUBLIC

FINANCED THROUGH EEA GRANTS - FINANCIAL MECHANISM 2014-2021

1st CALL FOR PROPOSALS 2018 for MOBILITY PROJECTS

Centre for International Cooperation in Education – Dům zahraniční spolupráce (DZS) announces Call for proposals for funding of Mobility projects (hereinafter the „projects“) under Programme “Education” in Programme Area No.3 - Education, Scholarships, Apprenticeship and Youth Entrepreneurship.

| | |
|---|-------------------------|
| Publication date: | <i>28/12/2018</i> |
| Application Submission Deadline: | <i>04/03/2019 15:00</i> |

1. INTRODUCTION AND OBJECTIVES

The main objective of the Programme “Education” (hereinafter the „Programme“) is enhanced human capital and knowledge base. The Programme will contribute to the overall objectives of reducing economic and social disparities in the European Economic Area and strengthening bilateral relations between Iceland, Liechtenstein and Norway and the Czech Republic.

2. GENERAL INFORMATION

| | |
|------------------------------------|--|
| Donor states: | <i>Iceland, Liechtenstein and Norway</i> |
| Beneficiary state: | <i>Czech Republic</i> |
| Area(s) of support: | <i>Enhancing the quality and relevance of education and training in the beneficiary countries at all levels of education Cooperation and partnerships between education, research and the world of work Traineeships, apprenticeships and work placements Professional development of teachers Higher education student learning mobility and staff mobility between donor and beneficiary countries</i> |
| Programme Operator: | <i>Centre for International Cooperation in Education – Dům zahraniční spolupráce (DZS)</i> |
| Donor Programme Partner(s): | <i>The Norwegian Agency for International Cooperation and Quality enhancement in Higher Education (Diku) The National Agency for International Education Affairs (AIBA)</i> |

3. BUDGET

The total budget earmarked for this Call for proposals is € 680 000 (17 340 000 CZK), out of which € 578 000 (14 739 000 CZK) come from the EEA Grants source and € 102 000 (2 601 000 CZK) from the Czech Republic co-financing.

The minimum allocated grant per project is € 1 500 (38 250 CZK) and the maximum allocated grant per project is € 100 000 (2 550 000 CZK).

4. PROJECT CO-FINANCING

The grant will cover 100% of the project eligible costs.

5. ACTIVITIES

Mobility projects between Czech and Donor state institutions will support

- i) students in secondary and higher education and/or
- ii) teaching and non-teaching staff and other educational experts (policy makers) at all levels of education

in the acquisition of learning outcomes (knowledge, skills and competences) with a view to improving their personal and professional development.

Through a single grant application, one institution may apply for one or several individuals (learners and/or staff) to participate in mobility activities.

The projects will start on August 01, 2019. The project duration is 13 months.

6. ELIGIBLE APPLICANTS AND PARTNERS

| | |
|--|---|
| Applicants (Project Promoters): | <ul style="list-style-type: none"> • Czech pre-primary, primary and secondary schools listed in the register of the Ministry of Education, Youth and Sports of the Czech Republic, • Czech higher education institutions possessing an ECHE¹ • Czech national educational institutions, Czech regional authorities and municipalities acting in the area of education |
| Project Partners: | <ul style="list-style-type: none"> • Legal entities established in the Donors States • VET-institutions in Switzerland, with a specific cooperation agreement with Liechtenstein • Swiss universities with respect to students and staff of Liechtenstein nationality |

Individuals can apply for grants only via an eligible institution.

7. ELIGIBLE EXPENDITURES

- 1) Travel
- 2) Individual support for learners (subsistence)
- 3) Individual support for staff and professionals (subsistence)
- 4) Organisational support for mobility
- 5) Special needs support (additional costs related to participants with special needs)
- 6) Linguistic support (costs linked to participants' support prior or during mobility, in order to improve the knowledge of the language they will use to study or receive training)
- 7) Exceptional costs (costs to support participants with fewer opportunities²)

For more information, please see Guide for Applicants 2018 – Annex I.

¹ Erasmus Charter for Higher Education

² Learners facing some obstacles that prevent them from having effective access to education, training – disadvantage due to socioeconomic reasons

8. SELECTION CRITERIA

ELIGIBILITY CRITERIA

1. The grant application has been submitted by the deadline for the submission set by the Call.
2. The grant application has been submitted using the correct application form.
3. All relevant fields in the application form have been completed.
4. The grant application has been drawn up in English.
5. The applicant institution is eligible to receive funding.
6. All project partners are eligible to participate in the project.
7. At least one project partner is from a donor state.
8. The applicant institution has submitted only one application for the project (in case of higher education institution (HEI), submission of max. one application per faculty is allowed).
9. The requested grant amount complies with the limits provided in the Call.
10. The application form has been signed by the legal representative of the applicant institution or a person duly authorised by the legal representative.
11. All relevant documents have been annexed.

Non-compliance with those criteria could lead to a rejection of the project application.

AWARD CRITERIA

1. Relevance of the project (maximum 40 points, threshold 75% of the points)
2. Quality of the project design and implementation (maximum 40 points)
3. Impact and dissemination (maximum 20 points)

To be considered for funding, proposals must score at least 60 points.

National priorities/ priority points (maximum 10 points) for:

- projects supporting mobility of students from disadvantaged groups
- projects supporting mobility of students-future teachers

9. SELECTION PROCESS AND DECISION-MAKING

The assessment of an application consists of eligibility and quality checks. The aim of the formal eligibility check is to verify whether all the grant applications comply with the published eligibility criteria. The result of this evaluation step will be a list of grant applications that will further be subject to quality assessment and a list of grant applications rejected on formal grounds.

At least two external experts will carry out the quality assessment according to the award criteria specified in the Call. The ranking will be done based on the average of the scores awarded by the experts.

The Selection Committee will establish a list of projects proposed for the grant award, rejection and reserve list. The grant award decision will be taken by the legal representative of DZS. All applicants will be informed about the final outcome of the selection process in writing not later than six months after the final date for the submission of the applications.

10. HOW TO APPLY

Applicants are required to submit their application online (via <https://eea-app.dzs.cz/eea/>) using the correct electronic form and including all the requested annexes:

- Letter(s) of intent to conclude partnership agreement (partnership agreement could be replaced by valid bilateral agreement)
- In case the application is not signed by the legal representative, an official confirmation that the person is duly authorised by the legal representative to sign the application has to be attached

- In the case of a VET partner from Switzerland, the copy of the cooperation agreement with Liechtenstein
- For grants exceeding 60 000 EUR, applicants (non-public institutions) need to upload the applicant's profit and loss account and the balance sheet for the last financial year for which accounts were closed to give proof of their financial capacity.

Applicants must fill in the form in English. An electronic signature of the legal representative or a person duly authorised by the legal representative is needed to complete the application.

11. PROVISION ON PAYMENT

Payments towards the projects will be in the form of advance instalments, of up to 100 % of the total awarded grant amount and balance payments to be paid after the approval of the final project report. The final payment is intended to reimburse or cover, after the end of the project period, the remaining part of eligible costs incurred by the beneficiaries for its implementation.

DZS will adapt the timetable for advance instalments to individual cases, if precautionary measures are needed to prevent the loss of the EEA funds (e.g. weak financial capacity of the Project Promoter).

12. PREVENTING DOUBLE FUNDING

Under no circumstances may the same costs be financed twice by the EEA Grants and other sources. In effect, this means that the costs for the same activity must not be covered by two different funding sources, with the exception of such cases where complementarity can clearly be proven. These special cases shall be described in the grant agreement.

13. CONTACT INFORMATION

Dům zahraniční spolupráce (Centre for International Cooperation in Education)
 EEA Grants
 Na Poříčí 1035/4
 110 00 Prague 1
 Czech Republic
 www.dzs.cz

Jana Hůrská, eeagrants@dzs.cz, +420 221 850 515

In case of queries, please contact DZS consultants. A reply will be sent within 5 working days.³

14. DOCUMENTS AND GUIDELINES

- [Regulation on the implementation](#) of the EEA Financial Mechanism 2014-2021;
- [Memorandum of Understanding](#) on the implementation of the EEA Financial mechanism 2014-2021 between Iceland, the Principality of Liechtenstein, the Kingdom of Norway and the Czech Republic;
- [Guideline for Educational Programmes](#) - Rules for the establishment and implementation of programmes falling under programme area 3 "Education, Scholarships, Apprenticeships and Youth Entrepreneurship";
- [Guide for Applicants 2018](#) – constitutes an integral part of this Call for proposals and the conditions for participation and funding expressed therein apply in full to this Call.
- [Programme Results Framework](#) – the projects submitted under this Call shall contribute to the achievement of Outcome 2 and Output 2.1. or Output 2.2.

³ Please bear in mind that the question sent to DZS later than 5 working days before the Application submission deadline might not be answered in the time for the application to keep the deadline for submitting the application.

PROGRAMME “EDUCATION” - CZECH REPUBLIC

FINANCED THROUGH EEA GRANTS - FINANCIAL MECHANISM 2014-2021

1st CALL FOR PROPOSALS 2018 for VET PROJECTS

Centre for International Cooperation in Education – Dům zahraniční spolupráce (DZS) announces Call for proposals for funding of VET projects (hereinafter the „projects“) under Programme “Education” in Programme Area No.3 - Education, Scholarships, Apprenticeship and Youth Entrepreneurship.

| | |
|---|-------------------------|
| Publication date: | <i>28/12/2018</i> |
| Application Submission Deadline: | <i>18/03/2019 15:00</i> |

1. INTRODUCTION AND OBJECTIVES

The main objective of the Programme “Education” (hereinafter the „Programme“) is enhanced human capital and knowledge base. The Programme will contribute to the overall objectives of reducing economic and social disparities in the European Economic Area and strengthening bilateral relations between Iceland, Liechtenstein, Norway and the Czech Republic.

2. GENERAL INFORMATION

| | |
|------------------------------------|--|
| Donor states: | <i>Iceland, Liechtenstein and Norway</i> |
| Beneficiary state: | <i>Czech Republic</i> |
| Area(s) of support: | <i>Institutional cooperation at all levels of education between donor and beneficiary countries Enhancing the quality and relevance of education and training in the beneficiary countries at all levels of education Cooperation and partnerships between education, research and the world of work Traineeships, apprenticeships and work placements Youth entrepreneurship Professional development of teachers</i> |
| Programme Operator: | <i>Centre for International Cooperation in Education – Dům zahraniční spolupráce (DZS)</i> |
| Donor Programme Partner(s): | <i>The Norwegian Agency for International Cooperation and Quality enhancement in Higher Education (Diku) The National Agency for International Education Affairs (AIBA)</i> |

3. BUDGET

The total budget earmarked for this Call for proposals is € 350 000 (8 925 000 CZK), out of which € 297 500 (7 586 250 CZK) come from the EEA Grants source and € 52 500 (1 338 750 CZK) from the Czech Republic co-financing.

The minimum allocated grant per project is € 10 000 (255 000 CZK) and the maximum allocated grant per project is € 50 000 (1 275 000 CZK).

4. PROJECT CO-FINANCING

The grant will cover 100% of the project eligible costs.

5. ACTIVITIES

VET projects between Czech and Donor state institutions will support:

- a) establishment of partnerships between Czech and donor state VET schools and companies with an aim to:
 - i) increase the capacity of VET staff and company tutors through study visits to formulate the labour market needs and integrate WBL into school curricula or
 - ii) redesign curricula to match the needs of the local labour market with an option of integrating short-term pilot international mobility for VET students.
- b) development of joint projects between Czech and donor VET schools fostering youth entrepreneurship through education and training,
 - i) in the form of training activities for VET students to support the sense of entrepreneurship among young people
 - ii) through preparation of special training modules and courses to increase the knowledge and ability of teachers and tutors to understand and address this topic.

The projects will start on August 01, 2019. The project duration is 13 months.

6. ELIGIBLE APPLICANTS AND PARTNERS

| | |
|--|---|
| Applicants (Project Promoters): | <ul style="list-style-type: none">• Czech secondary and higher vocational schools listed in the register of the Ministry of Education, Youth and Sports of the Czech Republic |
| Project Partners: | <ul style="list-style-type: none">• Enterprises registered in the Czech Republic, including private and public legal entities;• Legal entities established in the Donors States;• VET-institutions in Switzerland, with a specific cooperation agreement with Liechtenstein |

7. ELIGIBLE EXPENDITURES

- 1) Travel
- 2) Individual support for learners (subsistence)
- 3) Individual support for staff and professionals (subsistence)
- 4) Transnational project meetings support (contribution to travel and subsistence costs)
- 5) Project management and implementation support
- 6) Cost of staff assigned to the project
- 7) Special needs support (additional costs related to participants with special needs)

- 8) Linguistic support (costs linked to participants' support prior or during a teaching or training assignment in order to improve the knowledge of the language they will use to study or receive training)
- 9) Exceptional costs (costs to support participants with fewer opportunities¹)

For more information, please see the Guide for Applicants 2018 – Annex I.

8. SELECTION CRITERIA

ELIGIBILITY CRITERIA

1. The grant application has been submitted by the deadline for the submission set by the Call.
2. The grant application has been submitted using the correct application form.
3. All relevant fields in the application form have been completed.
4. The grant application has been drawn up in English.
5. The applicant institution is eligible to receive funding.
6. All project partners are eligible to participate in the project.
7. At least one project partner is from a donor state.
8. The applicant institution has submitted only one application for the project per call.
9. The requested grant amount complies with the limits provided in the Call.
10. The application form has been signed by the legal representative of the applicant institution or a person duly authorised by the legal representative.
11. All relevant documents have been annexed.

Non-compliance with those criteria could lead to a rejection of the project application.

AWARD CRITERIA

1. Relevance of the project (maximum 40 points, threshold 75% of the points)
2. Quality of the project design and implementation (maximum 20 points)
3. Quality of the project team (partnership) and of cooperation arrangements (maximum 20 points)
4. Impact and dissemination (maximum 20 points)

To be considered for funding, proposals must score at least 60 points.

National priorities/ priority points (maximum 10 points) for:

- projects supporting social inclusion (including Roma)
- VET schools in disadvantaged areas
- VET schools enrolling students from disadvantaged groups (including Roma)

9. SELECTION PROCESS AND DECISION-MAKING

The assessment of an application consists of eligibility and quality checks. The aim of the formal eligibility check is to verify whether all the grant applications comply with the published eligibility criteria. The result of this evaluation step will be a list of grant applications that will further be subject to quality assessment and a list of grant applications rejected on formal grounds.

At least two external experts will carry out the quality assessment according to the award criteria specified in the Call. The ranking will be done based on the average of the scores awarded by the experts.

¹ Learners facing some obstacles that prevent them from having effective access to education, training – disadvantage due to socioeconomic reasons

The Selection Committee will establish a list of projects proposed for the grant award, rejection and reserve list. The grant award decision will be taken by the legal representative of DZS. All applicants will be informed about the final outcome of the selection process in writing not later than six months after the final date for the submission of the applications.

10. HOW TO APPLY

Applicants are required to submit their application online (via <https://eea-app.dzs.cz/eea/>) using the correct electronic form and including all the requested annexes:

- Letter of intent to conclude partnership agreement (partnership agreement could be replaced by valid bilateral agreement)
- In case the application is not signed by the legal representative, an official confirmation that the person is duly authorised by the legal representative to sign the application has to be attached.
- In the case of a VET partner from Switzerland, the copy of the cooperation agreement with Liechtenstein

Applicants must fill in the form in English. An electronic signature of the legal representative or a person duly authorised by the legal representative is needed to complete the application.

11. PROVISION ON PAYMENT

Payments towards the projects will be in the form of advance instalments, of up to 80% of the total awarded grant amount, and balance payments to be paid after the approval of the final project report. The final payment is intended to reimburse or cover, after the end of the project period, the remaining part of eligible costs incurred by the beneficiaries for its implementation.

DZS will adapt the timetable for advance instalments to individual cases, if precautionary measures are needed to prevent the loss of the EEA funds (e.g. weak financial capacity of the Project Promoter).

12. PREVENTING DOUBLE FUNDING

Under no circumstances may the same costs be financed twice by the EEA Grants and other sources. In effect, this means that the costs for the same activity must not be covered by two different funding sources, with the exception of such cases where complementarity can clearly be proven. These special cases shall be described in the grant agreement.

13. CONTACT INFORMATION

Dům zahraniční spolupráce (Centre for International Cooperation in Education)
EEA Grants
Na Poříčí 1035/4
110 00 Prague 1
Czech Republic
www.dzs.cz

Zuzana Čílová, eeagrants@dzs.cz, +420 221 850 512

In case of queries, please contact DZS consultants. A reply will be sent within 5 working days².

14. DOCUMENTS AND GUIDELINES

- [Regulation on the implementation](#) of the EEA Financial Mechanism 2014-2021;

² Please bear in mind that questions sent to DZS later than 5 working days before the Application submission deadline might not be answered in time for the applicant to keep the deadline for submitting the application.

- [Memorandum of Understanding](#) on the implementation of the EEA Financial mechanism 2014-2021 between Iceland, the Principality of Liechtenstein, the Kingdom of Norway and the Czech Republic;
- [Guideline for Educational Programmes](#) - Rules for the establishment and implementation of programmes falling under programme area 3 “Education, Scholarships, Apprenticeships and Youth Entrepreneurship”;
- [Guide for Applicants 2018](#) – constitutes an integral part of this Call for proposals and the conditions for participation and funding expressed therein apply in full to this Call.
- [Programme Results Framework](#) – the projects submitted under this Call shall contribute to the achievement of Outcome 3 and Output 3.1 or Output 3.2.

PROGRAMME "EDUCATION" - CZECH REPUBLIC

FINANCED THROUGH EEA GRANTS - FINANCIAL MECHANISM 2014-2021

1st CALL FOR PROPOSALS for INCLUSIVE EDUCATION PROJECTS

Centre for International Cooperation in Education – Dům zahraniční spolupráce (DZS) announces Call for proposals for the funding of Inclusive Education Projects (hereinafter the „projects“) under Programme “Education” in the Programme Area No.3 - Education, Scholarships, Apprenticeship and Youth Entrepreneurship.

| | |
|---|-------------------------|
| Publication date: | <i>08/03/2019</i> |
| Application Submission Deadline: | <i>20/05/2019 15:00</i> |

1. INTRODUCTION AND OBJECTIVES

The main objective of the Programme “Education” (hereinafter the „Programme“) is enhanced human capital and knowledge base. The Programme will contribute to the overall objectives of reducing economic and social disparities in the European Economic Area and strengthening bilateral relations between Iceland, Liechtenstein, Norway and the Czech Republic.

2. GENERAL INFORMATION

| | |
|------------------------------------|--|
| Donor states: | <i>Iceland, Liechtenstein and Norway</i> |
| Beneficiary state: | <i>Czech Republic</i> |
| Area(s) of support: | <i>Institutional cooperation at all levels of education between donor and beneficiary countries Enhancing the quality and relevance of education and training in the beneficiary countries at all levels of education Professional development of teachers</i> |
| Programme Operator: | <i>Centre for International Cooperation in Education – Dům zahraniční spolupráce (DZS)</i> |
| Donor Programme Partner(s): | <i>The Norwegian Agency for International Cooperation and Quality enhancement in Higher Education (Diku) The National Agency for International Education Affairs (AIBA)</i> |

3. BUDGET

The total budget earmarked for this Call for proposals is € 227 500 (5 801 250 CZK), out of which € 193 375 (4 931 062 CZK) come from the EEA Grants source and € 34 125 (870 188 CZK) from the Czech Republic co-financing.

The minimum allocated grant per project is € 50 000 (1 275 000 CZK) and the maximum allocated grant per project is € 200 000 (5 100 000 CZK).

4. PROJECT CO-FINANCING

The grant will cover 100% of the project eligible costs. In case of such projects where the Project promoter is an NGO, the project grant rate will be up to 90% of eligible expenditure.

5. ACTIVITIES

Joint projects between educational institutions, educational NGOs and public institutions from the Czech Republic and Donor States that seek to develop the competences and classroom-based skills of education professionals and multipliers working in educational institutions, in particular those tasked with supporting inclusive approaches and working with Roma students.

Project activities will focus on the training of teachers and multipliers, follow-up, mentoring, ongoing monitoring, evaluation and update of training curricula.

The projects will start on September 01, 2019. The project duration is 12 or 24 months.

6. ELIGIBLE APPLICANTS AND PARTNERS

| | |
|--|--|
| Applicants (Project Promoters): | <i>Czech educational NGOs; Czech public institutions¹; Czech pre-primary, primary and secondary schools listed in the register of the Ministry of Education, Youth and Sports of the Czech Republic; Czech higher education institutions possessing an ECHE²</i> |
| Project Partners: | <i>Legal entities established in the Donors States and the Czech Republic; Legal entities from other Beneficiary States may participate as non-financed partner</i> |

7. ELIGIBLE EXPENDITURES

- 1) Project management and implementation support
- 2) Transnational project meetings support (contribution to travel and subsistence costs)
- 3) Cost of staff assigned to the project
- 4) Exceptional costs (contribution to real costs related to subcontracting or purchase of goods and services)
- 5) Multiplier events (contribution to the cost linked to seminars and trainings, disseminating the intellectual outputs of the project)
- 6) Travel
- 7) Individual support for staff and professionals (subsistence)
- 8) Special need support (additional costs related to participants with special needs)

For more information, please see the Guide for Applicants 2018 – Annex I.

8. SELECTION CRITERIA

ELIGIBILITY CRITERIA

1. The grant application has been submitted by the deadline for the submission set by the Call.
2. The grant application has been submitted using the correct application form.
3. All relevant fields in the application form have been completed.
4. The grant application has been drawn up in English.
5. The applicant institution is eligible to receive funding.
6. All project partners are eligible to participate in the project.

¹ In this context, a public body at the national or regional level that provides services or has an administrative area of competence that covers the whole national or regional territory and is active in the field of school education.

² Erasmus Charter for Higher Education

7. At least one project partner is from a donor state.
8. The applicant institution has submitted only one application for the project (in case of higher education institution (HEI), submission of max. one application per faculty is allowed).
9. The requested grant amount complies with the limits provided in the Call.
10. The application form has been signed by the legal representative of the applicant institution or a person duly authorised by the legal representative.
11. All relevant documents have been annexed.

Non-compliance with the above criteria could lead to a rejection of the project application.

AWARD CRITERIA

1. Relevance of the project (maximum 40 points, threshold 75% of the points)
2. Quality of the project design and implementation (maximum 20 points)
3. Quality of the project team and of cooperation arrangements (maximum 20 points)
4. Impact and dissemination (maximum 20 points)

To be considered for funding, proposals must score at least 60 points.

National priorities/ priority points (maximum 15 points) for:

- projects supporting Roma inclusion

9. SELECTION PROCESS AND DECISION-MAKING

The assessment of an application consists of eligibility and quality checks. The aim of the formal eligibility check is to verify whether all the grant applications comply with the published eligibility criteria. The result of this evaluation step will be a list of grant applications that will further be subject to quality assessment and a list of grant applications rejected on formal grounds.

At least two external experts will carry out the quality assessment according to the award criteria specified in the Call. The ranking will be done based on the average of the scores awarded by the experts.

The Selection Committee will establish a list of projects proposed for the grant award, rejection and reserve list. The grant award decision will be taken by the legal representative of DZS. All applicants will be informed about the final outcome of the selection process in writing not later than six months after the final date for the submission of the applications.

10. HOW TO APPLY

Applicants are required to submit their application online (via <https://eea-app.dzs.cz/eea/>) using the correct electronic form and including all the requested annexes:

- Letter(s) of intent to conclude partnership agreement(s) (partnership agreement could be replaced by a valid bilateral agreement)
- In case the application is not signed by the legal representative, an official confirmation that the person is duly authorised by the legal representative to sign the application has to be attached.
- For grants exceeding 60 000 EUR, applicants (non-public institutions) need to upload the applicant's profit and loss account and the balance sheet for the last financial year for which accounts were closed to give proof of their financial capacity.

Applicants must fill in the form in English. An electronic signature of the legal representative or a person duly authorised by the legal representative is needed to complete the application.

11. PROVISION ON PAYMENT

Payments towards the projects will be in the form of advance instalments, of up to 80% of the total awarded grant amount, and balance payments to be paid after the approval of the final project report. The

final payment is intended to reimburse or cover, after the end of the project period, the remaining part of eligible costs incurred by the beneficiaries for its implementation.

DZS will adapt the timetable for advance instalments to individual cases, if precautionary measures are needed to prevent the loss of the EEA funds (e.g. weak financial capacity of the Project Promoter).

12. PREVENTING DOUBLE FUNDING

Under no circumstances may the same costs be financed twice by the EEA Grants and other sources. In effect, this means that the costs for the same activity must not be covered by two different funding sources, with the exception of such cases where complementarity can clearly be proven. These special cases shall be described in the grant agreement.

13. CONTACT INFORMATION

Dům zahraniční spolupráce (Centre for International Cooperation in Education)
EEA Grants
Na Poříčí 1035/4
110 00 Prague 1
Czech Republic
www.dzs.cz

Jana Pávková, eeagrants@dzs.cz, +420 221 850 511

In case of queries, please contact DZS consultants. A reply will be sent within 5 working days³.

14. DOCUMENTS AND GUIDELINES

- [Regulation on the implementation](#) of the EEA Financial Mechanism 2014-2021;
- [Memorandum of Understanding](#) on the implementation of the EEA Financial mechanism 2014-2021 between Iceland, the Principality of Liechtenstein, the Kingdom of Norway and the Czech Republic;
- [Guideline for Educational Programmes](#) - Rules for the establishment and implementation of programmes falling under programme area 3 “Education, Scholarships, Apprenticeships and Youth Entrepreneurship”;
- [Guide for Applicants 2018](#) – constitutes an integral part of this Call for proposals and the conditions for participation and funding expressed therein apply in full to this Call.
- [Programme Results Framework](#) – the projects submitted under this Call shall contribute to the achievement of Outcome 4 and Output 4.1.

³ Please bear in mind that questions sent to DZS later than 5 working days before the Application submission deadline might not be answered in time for the applicant to keep the deadline for submitting the application.